

The Germany Flat Package

for a fixed fee of **€ 3,900**

includes 4 supporting fields:

1. Entity Formation

Foreign investors can choose the most suitable legal company form as a corporation (e.g. GmbH), partnership or conduct business via a German-based branch office. Either way, we will support you with our profound expertise during the founding process.

- / Support in deciding on the company's legal structure in consideration of fiscal implications, equity and public authorities' requirements
- / Registration with tax authorities for tax purposes, the local Chamber of Industry and Commerce, commercial register and local trading office. (Registration fees charged by the respective authorities, including the notary, will have to be paid separately by the client (approximately € 1,000). Furthermore additional costs for services of sworn translators could arise.)
- / Preparation of legal documents:
 - / First draft of articles of incorporation of the company including the minimum of legal requirements
 - / First draft of a power of attorney to represent the client at the formation meeting
- / Representation of client at the formation meeting

- / Registration with the respective register of local businesses of the municipality where the subsidiary would have its statutory corporate seat (if required).

2. Tax & Compliance

The tax strategy must be aligned with your business goals. Our professionals will help you meet all the requirements of the tax and regulation environment.

Flat Package including:

- / Types of taxes in Germany – income taxes (local trade tax, corporate tax, income tax, withholding tax for dividends and wage tax) and excise taxes
- / Disallowable expenses
- / Instructions on determination of taxable income
- / Treatment of losses
- / Pooling results for tax purposes
- / Related party transfer pricing regulations
- / Appropriation of profits – transfer of profits and allocation of costs, dividends
- / Other recurrent reporting obligations

continued overleaf...

3. Audit & Accounting

The annual financial statements in Germany have to be compiled according to the regulations of the German Commercial Code (HGB). We can help ensure you full compliance with these mandatory requirements.

Flat Package including:

- / Audit and disclosure regulations
- / Overview of German accounting and record-keeping requirements
- / Relief options for "small-sized companies"

4. Human Resources

The local workforce in Germany is acknowledged as highly trained and disciplined. Yet the large number of compulsory deductions and overall high living costs contribute to high employment expenses. The situation is exacerbated by extensive employee rights and protection mechanisms. Here, a detailed planning and professional approach are of utmost importance for a growing company.

Flat Package including:

- / Wage tax and social security contributions
- / Benefits of outsourcing
- / Relevant labor law provisions
- / Fringe benefits, especially pension schemes

To ensure your best understanding of each milestone and smooth implementation, we offer extra communication services as part of our package for any related questions at hand. These include:

- / Two hours of phone meeting time
- / Two hours of e-mail correspondence
- / Final call upon the delivery of the Germany Flat Package to collect your feedback and resolve any remaining ambiguities

Please contact us

E inbound-services@dhpq.de